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DD/S&T-0958-64

17 March 1964

ADM-5-3

MEMORANDUM FOR: Chief, Administrative Staff, DD/S&T

SUBJECT : Courier Service

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1. As you are well aware there are several courier services in the Agency, each more or less responsible for some type of special control channel. I would like to point out, however, that this does not apply to the [REDACTED] System.

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2. Before the responsibility of [REDACTED]/CIA fell into the baili-wick of the Office of Security it was handled by OSA. The [REDACTED] Courier service was their's also. Since the departure of this responsibility from OSA to 25X1A2d2 the Office of Security the courier service has fallen by the wayside.

3. In order to transmit this material through channels, where couriers are cleared but not responsible by regulation, the going is rough. The simplest solution usually ends up by doing it yourself which is not always feasible.

4. It is my opinion, and others I'm sure, that this deplorable situation be looked into and remedied. For our own office, if it could be arranged, there is a possible solution. Until that time, when there is a courier service established, a requirement be levied against OSA Registry, which in my understanding is well staffed with couriers, to provide us with this service. The frequency of requests on our part would be held to a minimum.

5. With the above taken care of we can then channel our efforts to more constructive endeavors.

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[REDACTED]

Chief, DD/S&T Registry

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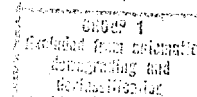
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